Butler Township Board of Trustees
Revised
Meeting Agenda
Monday, January 27, 2020
7:00 PM

1. <u>Call to Order</u>

2. <u>Pledge of Allegiance</u>

3. <u>Oath of Office: Trustee Missy Pruszynski</u>

4. <u>Approval of the Minutes:</u>
   a. Tabled Workshop Meeting Minutes of December 9, 2019
   b. Regular Meeting Minutes of December 30, 2019

5. <u>Presentations:</u> John Morris, Montgomery County Township Association President

6. <u>Hearing of the Public</u>

7. <u>Administrator's Recommendations:</u>
   a. Resolution No. 20-01: A Resolution Rescinding Resolution No. 18-62 for the Solid Waste Collection and Disposal Fees and Establishing Fees for 2020
   b. Resolution No. 20-02: A Resolution Authorizing the Service Director to Purchase one John Deere Gator for the Service Department from Boone's Power Equipment
   c. Resolution No. 20-03: A Resolution Accepting the 2019 Annual Township Highway System Mileage Certification as Verified by the County Engineer's Office
   d. Resolution No. 20-04: A Resolution Authorizing the Administrator to Enter into an Agreement with Jan-Pro for Cleaning Services at the Township Government Center
   e. Resolution No. 20-05: A Resolutions Authorizing the Police Chief to Purchase Replacement In-Car Camera Systems and New Body Camera Systems from Watch-Guard

8. <u>Informal Business:</u>
   - Service Director
   - Police Chief
   - Fire Chief
   - Fiscal Officer
   - Trustees
   - Administrator

9. <u>Adjournment</u>

a. **Resolution No. 20-01: A Resolution Rescinding Resolution No. 18-62 for the Solid Waste Collection and Disposal Fees and Establishing Fees for 2020**
This resolution establishes a $0.25 increase per month for 2020 for residential waste collection, effective the second billing cycle in 2020.

b. **Resolution No. 20-02: A Resolution Authorizing the Service Director to Purchase one John Deere Gator for the Service Department from Boone's Power Equipment**
This resolution approves the purchase of a 2019 John Deere Gator for the Service Department to use in Polk Grove Cemetery. This will replace the old 2000 Gator currently being used, which will be sold on Gov Deals in the future. The total cost of the Gator is $13,681.89. We originally budgeted $11,000, therefore funds will be moved from supplies to make up the difference $2,681.89.

c. **Resolution No. 20-03: A Resolution Accepting the 2019 Annual Township Highway System Mileage Certification as Verified by the County Engineer's Office**
This is the 2019 ODOT Mileage Certification for township roadways. The township mileage total is 45.846 miles. There was a .015 mile adjustment, from last year, due to an error in calculation that was added to Harrison Township.

d. **Resolution No. 20-04: A Resolution Authorizing the Administrator to Enter into an Agreement with Jan-Pro for Cleaning Services at the Township Government Center**
Jan-Pro has provided the township administrator with a quote of $875 per month for cleaning services at the township government center. Formerly, the general fund was paying for half of a service worker salary in order for the Service Department to provide cleaning services. It was determined that the service workers will be better utilized out on the roads. In 2016, the township contracted for cleaning services at $890 per month. If the services do not work out, we have a 30 day opt out clause. Additionally, I have had the contract modified to annual rather than bi-annual.

e. **Resolution No. 20-05: A Resolutions Authorizing the Police Chief to Purchase Replacement In-Car Camera Systems and New Body Camera Systems from Watch-Guard**
The Police Chief proposed the replacement in-car cameras and body cameras as part of the Police Department's Capital Purchase Plan for 2020. The purchase includes 4 in-car camera units and 8 integrated body cameras, as well as associated costs, in the amount of $36,805. Over the past two years as the department has replaced cruisers, Watch-Guard camera systems have been installed, with the intention to later add these Watch Guard body cameras.