

**MEETING MINUTES**  
**BUTLER TOWNSHIP BUDGET COMMISSION**

May 1, 2017

This meeting of the Butler Township Budget Commission was called to order at 6:00 p.m. at the Butler Township Meeting Hall, by Chairman Greg Brush. A meeting agenda was distributed by Erika Vogel.

**ROLL CALL:**

Present were Mark Adams, Erika Vogel, Jack Woods, Ken Betz, Gregory Brush and Sherry Edwards.

**APPROVAL OF MINUTES OF SEPTEMBER 7, 2016**

Sherry Edwards made a motion to approve the meeting minutes of September 7, 2016. Jack Woods seconded the motion. All in favor voted yes and the motion passed unanimously.

**BOARD MEMBERS & APPOINTMENTS**

Greg Stephens was appointed to the Board to fill the unexpired term, vacated by Ken Betz, when he assumed the role of Trustee. His term expires 2022. It was discussed that Greg Brush's first term expires in 2018, Sherry Edwards' first term expires in 2019, Jack Woods' first term expires in 2020, and there is an open seat which term is until 2021. There was some discussion on possible candidates to fill the open seat.

Jack Woods made a motion to appoint Greg Brush as Chairman of the Board for 2017 and Sherry Edwards/Erika Vogel as Secretary. Mark Adams seconded the motion. All voted in favor and the motion passed unanimously.

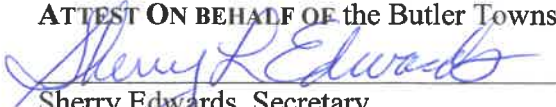
**BUDGET UPDATE** Financial statements for 2017 were distributed to the Board. There was discussion about the increase in Harson TIF revenue for 2017, the General Fund/JED-Z transfer to Police. New equipment trades, leasing and other financial planning was discussed in regards to large vehicle purchases, such as the fire truck purchase in 2015-2016. It was noted that Erika would request updated 5-year capital purchase plans from each department in preparation for the 2018 Budget.

Erika gave an update on the open position for Service Department Director with Doug Brunk retiring this summer. She indicated that they were in the process of hiring a new Service Worker I, to bring the department up to 5 Full-Time Service Workers. The Code Enforcement position was also discussed.

**NEXT MEETING:**

The next meeting of the Budget Commission will be scheduled for July 17, 2017 at 6:00 p.m. to go over updated 2016 financials and talk about policy recommendations.

**ATTEST ON BEHALF OF the Butler Township Budget Commission:**

  
Sherry Edwards, Secretary

These minutes approved: July 17, 2017

  
Greg Brush, Chairperson