



Butler Township Board of Trustees
Meeting Agenda
Tuesday, January 26, 2021
6:00 PM

1. Call to Order
2. Approval of the Minutes:
 - a. Regular Meeting Minutes of December 30, 2020
 - b. Workshop Meeting Minutes of January 12, 2021
3. Administrator's Recommendations:
 - a. Resolution No. 21-01: A Resolution Amending Resolution No. 20-60, Approving the Temporary Appropriations, Revenue Budget, and Certificate of the Total Amount from All Sources Available for Expenditure and Balances for Butler Township during Fiscal Year ending December 31, 2021
 - b. Resolution No. 21-02: A Resolution Requesting the Revision of the Prima-Facie Speed Limit on Furnas Road, in Accordance with Section 4511.21 of the Ohio Revised Code
 - c. Resolution No. 21-03: A Resolution Authorizing the Service Director to Contract with Clark Equipment Company DBA Bobcat Company for a Bobcat Compact Excavator for the Service Department
 - d. Resolution No. 21-04: A Resolution Authorizing the Service Director to Enter Into an Agreement with IWorq for Cemetery Management and Public Works Software
 - e. Resolution No. 21-05: A Resolution Authorizing the Police Chief to Enter Into an Agreement with Tri-County Electric, LLC for Lighting Fixture Upgrades at the Government Center
 - f. Resolution No. 21-06: A Resolution Authorizing the Administrator to Make Payment to Other Jurisdictions for Mutual Aid in Accordance with the MOUs following the May 27, 2019 Tornadoes
 - g. Motion to Approve a Cemetery Grave Buy Back Request for Mr. Jesse Ferrell
4. Informal Business:
 - Fiscal Officer
 - Trustees
 - Township Administrator
5. Adjournment

Administrator's Report

January 26, 2021

- a. **Resolution No. 21-01: A Resolution Amending Resolution No. 20-60, Approving the Temporary Appropriations, Revenue Budget, and Certificate of the Total Amount from All Sources Available for Expenditure and Balances for Butler Township during Fiscal Year ending December 31, 2021**

This resolution is amending the approved budget for 2021, which includes adjustments for Worker's Compensation, Mutual Aid from the Tornado clean-up efforts, Life Insurance, Service Dept. planned equipment purchase, salary adjustments, and light fixture upgrades. Appropriations total \$15,196,968.49 and Revenue totals \$13,371,490. The revenue was increased by a total of \$458,302 and the expenditures were increased by \$72,555.22. The attached report highlights all of the proposed adjustments.

- b. **Resolution No. 21-02: A Resolution Requesting the Revision of the Prima-Facie Speed Limit on Furnas Road, in Accordance with Section 4511.21 of the Ohio Revised Code**

This resolution is requesting that ODOT review a request for a speed reduction on Furnas Road from 40 to 35 mph.

- c. **Resolution No. 21-03: A Resolution Authorizing the Service Director to Contract with Clark Equipment Company DBA Bobcat Company for a Bobcat Compact Excavator for the Service Department**

The excavator will be purchased off of State Bid for a total cost of \$73,637.18 and has been appropriated from the Cemetery Fund #2041 (\$36,818.59) and the Permissive Motor Vehicle License Tax Fund #2231 (\$36,818.59).

- d. **Resolution No. 21-04: A Resolution Authorizing the Service Director to Enter Into an Agreement with IWorq for Cemetery Management and Public Works Software**

The Service Director has researched and obtained quotes from several vendors for web based software for the Service Dept. for cemetery records management, work orders, and sign and pavement records management. IWorq was the lowest and best vendor for the needs of the department. The annual cost of both packages is \$5,148.00. The costs will be divided between the Cemetery Fund #2041 (\$1,500) and Permissive MVL Tax Fund #2231 (\$3,648).

- e. **Resolution No. 21-05: A Resolution Authorizing the Police Chief to Enter Into an Agreement with Tri-County Electric, LLC for Lighting Fixture Upgrades at the Government Center**

The Government Center lighting fixtures have been in need of upgrading to LED from the current fluorescent lamps due to ballasts continually going bad and needing replaced. We have been considering upgrades since the renovations in 2017, when we received our first bid as part of the renovations, but the cost was too high at that time. The total cost of the upgrade is \$19,434 and will be divided equally between the General Fund #1000 and the Police Fund #2081.

- f. **Resolution No. 21-06: A Resolution Authorizing the Administrator to Make Payment to Other Jurisdictions for Mutual Aid in Accordance with the MOUs following the May 27, 2019 Tornadoes**

Following the Memorial Day tornado, the Township received assistance for debris removal from Miamisburg, Kettering and Huber Heights. The total costs for personnel and equipment was \$45,626.63. The township received \$105,042.63 from FEMA for disaster relief in November, 2020.

g. Motion to Approve a Cemetery Grave Buy Back for Mr. Jess Ferrell

Mr. Jess Ferrell is requesting to buy back graves in Polk Grove Cemetery. The total cost of the buy-back is \$810, which is the cost of the graves at the time of purchase in 2012. Mrs. Ferrell passed away in December, 2020 and was buried elsewhere.