

MINUTES, WEEK OF JUNE 23, 2020

The Board of Trustees met on Tuesday, June 23, 2020, at the Butler Township Government Center, 3780 Little York Road, Dayton Ohio, at 6:00pm for a Regular Session to transact the business of the township.

Mike Lang, President called the meeting to order.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The Minutes of May 26, 2020, Regular Session, were submitted for approval. Missy Pruszynski made a motion to approve the Regular Session Minutes of May 26, 2020, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

PUBLIC COMMENTS

There were no comments from the audience at this time.

ADMINISTRATOR'S RECOMMENDATIONS

Resolution #20-16 was submitted. Administrator, Erika Vogel stated that SB 310/HB 481 Cares Act disbursements from townships will flow from the State through County Auditors. However, the Office of Budget and Management considers each local government to be a sub recipient of the State for purposes of this funding and will structure reporting and monitory this way. It has been determined that the amount of funding Butler Township will receive is \$70,465.04, derived from the Local Government Funding model. SB 310/HB 481 requires each township to adopt a resolution affirming that funds received may be expended only to cover cost consistent with Coronavirus Relief Act.

No discussion was made on this agenda item.

Missy Pruszynski made a motion to approve Resolution #20-16, Resolution Requesting Butler Township's share of funds from the Montgomery County Coronavirus Relief Distribution Fund, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-16 was approved, 3-0.**

Resolution #20-17 was submitted. Administrator, Erika Vogel stated there was a 4% increase this year in our property and commercial liability insurance through OTARMA. The total 2020-2021 premium is \$55,724. A capital distribution of \$3,746.34 will also be received in 2020, after renewal.

No discussion was made on this agenda item.

Missy Pruszynski made a motion to approve Resolution #20-17, Resolution Authorizing the Township Administrator to contract with the Ohio Township Association Risk Management Authority (OTARMA) for the purchase of property and commercial general liability insurance for the township, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-17 was approved, 3-0.**

Resolution #20-18 was submitted. Administrator, Erika Vogel stated that the Police Department is working with the City of Huber Heights on an update and replacement of the records management software (RMS). She explained that Chief Porter was involved in the selection process and Tyler Technologies was chosen as the vendor. The cost to convert the current records to the new system is \$23,900, which was planned for in the 2020 Capital Equipment Plan. She noted that this is the first step in the process of converting to the new system in the Police Department.

Chief Porter noted that when the department went to CMI they converted the historical police records at that time. He stated that there are very few hard copies left, which is kept per the records retention schedule. He further explained that this conversion is from CMI to Tyler Technologies. Chief Porter explained that currently under the CMI program the department has their own server in house. Under the new Tyler Technologies it would be stored under a cloud based program and/or in Huber Heights since the HUB will be located there.

Trustee, Mike Lang acknowledged that with this new program there would be some new sharing capabilities by police departments.

Missy Pruszynski made a motion to approve Resolution #20-18, Resolution Authorizing the Police Chief to Enter into an Agreement with Tyler Technologies for Data Conversion for the new Records Management System, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-18 was approved, 3-0.**

Resolution #20-19 was submitted. Administrator, Erika Vogel stated that this truck purchase will replace the Chevy Colorado pick-up driven by the Service Director, with over 100,000 miles. She noted that the new truck will meet the department's need that is capable of plowing and hauling. The total cost of the pick-up and equipment through state bid is \$39,087.48. She indicated a total of \$40,000 was budgeted for 2020.

Trustee, Mike Lang asked if there were any issues in order the vehicle. Service Director Barnett indicated currently there were no issues in obtaining the vehicle requested. He noted that the Colorado will be eventually removed from the department's inventory and sold on GovDeals with several other items included.

Missy Pruszynski made a motion to approve Resolution #20-19, Resolution Authorizing the Service Director to enter into a contract with Lebanon Ford and KE Rose for the purchase of one Ford F-250 truck and necessary equipment for the Service Department, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-19 was approved, 3-0.**

Informal Business:

Police Chief Porter reported that the department is helping with any protests in the area, during this time there are no issues.

Fire Chief Alig reported that the well that was drilled at the fire house and water samples were taken and the samples are not where they should be. He stated that they are taking action by cleaning and flushing as per the recommendation by the Public Health Department. He also stated that they are currently obtaining quotes for repairs/maintenance for the roof at Station #89 and should have those together soon. He also noted that the new medic for the department has been ordered.

Service Director Barnett had no further business to report.

Fiscal Officer Greg Brush had no further business to report.

Trustee, Missy Pruszynski had no further business to report.

Trustee, Ken Betz addressed the letter received by the Trustees regarding water issues on Keeneland and noted that Montgomery County also addressed the issue with a follow up visit and indicated that it is the responsibility of the property owner to handle. He noted that he also has the same drainage issue that pertains to neighboring property.

Trustee, Mike Lang stated that it was false information pertaining to the demise of the Buckhorn Tavern; he noted that it was the Buckhorn Tavern in Florida. He also wanted to give his appreciation to all who came out and helped at the recent Shred event.

Township Administrator, Erika Vogel is recommending that the Cruise into Butler Township be cancelled this year. She noted when checking on several other car shows in the area they also have been cancelled. She explained that with this event it may have low attendance, along with all the other regulation/rules to put in place due to the pandemic.

Missy Pruszynski reported that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Missy Pruszynski made a motion for approval to adjourn the meeting at 6:21p.m., with Ken Betz seconding and Mike Lang approving the motion.

MIKE LANG
PRESIDENT

GREG BRUSH
FISCAL OFFICER