

MINUTES, WEEK OF NOVEMBER 10, 2020

The Board of Trustees met on Tuesday, November 10, 2020, at the Butler Township Government Center, 3780 Little York Road, Dayton Ohio, at 5:30pm for a Regular Session to transact the business of the township.

Mike Lang, President called the meeting to order.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The Minutes of October 27, 2020, Regular Session, were submitted for approval. Missy Pruszynski made a motion to approve the Regular Session Minutes of October 27, 2020, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

HEARING OF THE PUBLIC

There were no comments from the audience at this time.

EXECUTIVE SESSION

Missy Pruszynski made a motion to go into Executive Session at 5:32 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, licensee, or regulated individual, pursuant to ORC 121.22(G)(1), and to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for use property in accordance with Section 505.10 of the ORC, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, as submitted, with Ken Betz seconding and Mike Lang approving the motion. At roll call, the vote resulted as follows:

Ken Betz, yes
Missy Pruszynski, yes
Mike Lang, yes

Missy Pruszynski made a motion to exit Executive Session and to reconvene into Regular Session at 6:22 p.m., with Ken Betz seconding and Mike Lang approving the motion. At roll call, the vote resulted as follows:

Ken Betz, yes
Missy Pruszynski, yes
Mike Lang, yes

As a result in Executive Session no action was taken.

ADMINISTRATOR'S RECOMMENDATIONS

Resolution #20-54 was submitted. Administrator, Erika Vogel stated this resolution would be appointing representatives to the Butler Township-Vandalia Joint Economic Development District (JEDD) Board. She stated that Dan Alig would be a representative with a term beginning 10/1/2020 through 9/30/2024, and noted that this would be his second term and concurring with City of Vandalia's appointment of Amber Holloway to the board. She made note that once everyone is appointed there would be a meeting next week.

No discussion was made on this agenda item.

Missy Pruszynski made a motion to approve Resolution #20-54, Resolution Appointing Representatives to the Butler Township-Vandalia Joint Economic Development District (JEDD) Board, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-54 was approved, 3-0.**

Resolution #20-55 was submitted. Administrator, Erika Vogel stated this resolution would be appointing representatives to the Butler Township-City of Vandalia JED-Z Board. She noted that this would include the reappointments of Mike Lang, Chief Porter and the Township Administrator to fill another two year consecutive term until 12/31/2022.

Trustee, Ken Betz requested a brief summary of what the board does. Administrator, Erika Vogel indicated that mainly it is the distributions of monies collected from the income tax collected in the JED-Z district. She explained that the board reviews collection matters, approves an annual budget and makes sure that the contract is being followed between the City of Vandalia and Butler Township. It is also an opportunity to discuss any development opportunities for the district.

Missy Pruszynski made a motion to approve Resolution #20-55, Resolution Re-Appointing Representatives to the Butler Township-City of Vandalia JED-Z Board, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-55 was approved, 3-0.**

Resolution #20-56 was submitted. Administrator, Erika Vogel stated this resolution is an agreement with the County Engineer for Assistance with the Township Overlay Program through the Partnership Pool Program for 2021. She stated that these plans were previously discussed for Little York Acres Plat, Stoner Drive, Aullwood, Kepler, and Hanley. She noted that it would also include McSmith Court with the asphalt overlay and concrete curb and gutter improvements. She stated that letters were sent out around October 23rd to the residents on McSmith Court, and noted that they have only received 2 calls with concerns. She also indicated there was only 1 mail return. She further indicated that is recommended that the concrete work be paid initially from the General Fund, since assessments would be collected each year, and the paving portion be paid from the Road Levy & Gasoline Tax Fund as budgeted.

Trustee, Mike Lang inquired if there any calls pertaining to the Stoner Plat patch work. Administrator, Erika Vogel stated there were none.

Missy Pruszynski made a motion to approve Resolution #20-56, Resolution Entering into an Agreement with County Engineer for Assistance with the Township Overlay Program through the Partnership Pool Program in 2021, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-56 was approved, 3-0.**

Resolution #20-57 was submitted. Administrator, Erika Vogel stated this resolution would be to enter into a Collective Bargaining Agreement with the Fraternal Order of Police of Ohio, Ohio Labor Council, Inc., Patrol Officers Unit. She indicated that all changes and concerns were discussed to the contract.

Trustee, Mike Lang wanted to commend staff again and noted that this was agreed to in just a couple sessions. He further noted that not all contracts are resolved in admiration and he wanted to also give thanks to the department heads and staff that were involved.

Missy Pruszynski made a motion to approve Resolution #20-57, Resolution Authorizing the Township Administrator to Enter into a Collective Bargaining Agreement with the Fraternal Order of Police (FOP) of Ohio, Ohio Labor Council, Inc. (OLC), Patrol Officers Unit, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Greg Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #20-57 was approved, 3-0.**

Administrator, Erika Vogel stated she had an additional item for the board. She noted that the township received from the City of Dayton the service agreement for the Dog Leg property development. She indicated that the township was supposed to be receiving revenue to provide police and fire services. She stated that distribution payments would be made to the township, and the City of Dayton is requesting the payment date to be December 31, 2020, which would be the first service payment from 2019.

Trustee, Mike Lang asked if staff knew what the amount of the first payment would be. Staff noted approximately around \$24,000. Trustee, Mike Lang also questioned staff on the amount of police and fire service provided in 2019. Chief Alig spoke to the call volume and noted that they would pull stats for the board.

Missy Pruszynski made a motion Authorizing the Administrator to Execute the First Amendment to the Township Services Agreement with the City of Dayton, as submitted, with Ken Betz seconding and Mike Lane approving the motion.

Greg Brush called the roll for vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Motion was approved, 3-0.**

Informal Business:

Police Chief Porter reported that the board should have received an email pertaining to the updated issues on Kershner Road that have been resolved.

Fire Chief Alig had reported that the Christmas lights are going up on the Fire Station and Town Hall and should be turned on soon.

Service Director Barnett provided an update of the asphalt repair and coating.

Fiscal Officer Gregory Brush had no further business to report.

Trustee, Missy Pruszynski wanted to acknowledge Veterans Day and to give thanks to her step-son, nephew, son-in-law and to all the veterans for their courage and selflessness in protecting our nation. She expressed to everyone to remember to thank them!

Trustee, Ken Betz had no further business to report.

Trustee, Mike Lang reported that he had spent the day with Chief Alig, and Chief Kinsley from the Huber Heights Fire Division in participating in an assessment for a Lieutenant promotional position. He noted how important it is to help out in maintaining good relationships with other jurisdictions.

Township Administrator, Erika Vogel had no further business to report.

Missy Pruszynski reported that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Ken Betz seconding and Mike Lang approving the motion.

Missy Pruszynski made a motion to adjourn the regular meeting at 6:37p.m.

WORKSHOP SESSION

Mike Lang, President called the Workshop Session to order at 6:40 p.m.

The proposed 2021 Budget was distributed to the Board along with each department's updated, 10-year Capital Purchase Plans. Minutes were also distributed from the Township's Budget Commission workshop on October 16, 2020.

The following recommendations were made by the Budget Commission for the 2021 Budget:

1. The General Fund should have a minimum reserve of 25% of the Township's Aggregate Budget
2. Each Department should be self-sustaining and not rely on transfers from the General Fund for operation expenses
3. Once operating expenditures reach 90% of the total revenue, an action plan needs to be presented
4. Ideally, each department should maintain a cash reserve equal to one year's operational budget.
5. Each department should continue to update their 5-10 year capital plans on an annual basis.

Service Department:

- Continue \$75,000 transfer to the Service Department budget, for building maintenance
- Determine the value for a replacement Road Levy or additional Road Levy in the future
- Move contracted mowing to Road Fund and increase the transfer in order to track that contract under the service department budget

Fire Department:

- Pay off the Fire Station bond in 2021 through the General Fund and that the Fire Fund
- Evaluate the Fire Levy and determine the value if a replacement levy was proposed for the future
- Plan for 2 new full time hires, but continue to evaluate the practicality and saving of a full-time FF/EMT as opposed to a FF/Paramedic

Police Department:

- None

Other:

- A meeting was held on November 10, 2020 with the Budget Commission and Accolade Investments to review the township's investment strategy.

Each department presented their planned Capital projects for 2021, including a Fire Station training facility and storage building behind Station 88, a lean-to at the service department facility for storage of materials, and discussion of options for an additional storage facility for storage of vehicles tied to investigations in the police department. Other projects and plans for 2021 were discussed.

Administrator, Erika Vogel noted that the Board would have time to continue to review the budget and the appropriations would be approved at the next regular meeting of the Board of Trustees.

Missy Pruszynski made a motion to adjourn the workshop meeting at 7:35 p.m.

MIKE LANG
PRESIDENT

GREGORY A. BRUSH
FISCAL OFFICER