



Butler Township Board of Trustees

Meeting Agenda

Tuesday, April 27, 2021

6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes:
 - a. Regular Meeting Minutes of March 23, 2021
 - b. Public Hearing McSmith Court Concrete Repair on March 30, 2021
4. Hearing of the Public
5. Administrator's Recommendations:
 - a. Resolution No. 21-18: A Resolution Acknowledging the Retirement of Chief Daniel A. Alig and Entering into an Employment Agreement as a Reemployed Retiree to the same Position as Fire Chief
 - b. Resolution No. 21-19: A resolution Authorizing the Administrator to enter into an agreement with McGill Smith Punshon for a Redevelopment Site Plan Study for North Dixie drive/Sudachi Drive
 - c. Resolution No. 21-20: A Resolution Authorizing the Administrator to Enter into an Agreement with Copeland Roofing for a New Roof on the Government Center
 - d. Resolution No. 21-21: A Resolution Authorizing the Administrator to Enter into an Agreement with Ron Estapp Continuous Gutter, LLC. for New Gutters and Downspouts at the Government Center
 - e. Resolution No. 21-22: A Resolution Adopting a Revised Investment Policy for Butler Township
 - f. Resolution No. 21-23: A Resolution Authorizing the Administrator to Partner with Sedgwick to Participate in the Ohio Township Association Group Retro Rating Program for BWC Claims
 - g. Resolution No. 21-24: A Resolution Authorizing the Administrator to Pay Off the Fire Station Bonds through US Bank
 - h. Motion to Approve a New Liquor Permit Request for Highgate Hotels DBA Courtyard Marriot - Dayton
 - i. Motion to Declare items in the Fire Department Surplus and Sell them on GovDeals
6. Informal Business:

<ul style="list-style-type: none">• Police Chief• Fire Chief• Service Director	<ul style="list-style-type: none">• Fiscal Officer• Trustees• Township Administrator
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7. Adjournment

Administrator's Report

April 27, 2021

- a. **Resolution No. 21-18: A Resolution Acknowledging the Retirement of Chief Daniel A. Alig and Entering into an Employment Agreement as a Reemployed Retiree to the same Position as Fire Chief**
The resolution approves the retirement and rehiring of Chief Alig and the agreement outlines the terms of reemployment with Butler Township, following retirement.
- b. **Resolution No. 21-19: A resolution Authorizing the Administrator to enter into an agreement with McGill Smith Punshon for a Redevelopment Site Plan Study for North Dixie drive/Sudachi Drive**
Butler Township, the Vandalia-Butler School District and developer, Jean Maychack, requested proposals from qualified Planning and Architectural firms to prepare redevelopment concepts for approximately 20 acres at the intersection of N. Dixie Drive and Sudachi Drive. The intent of this Redevelopment Site Plan Study is to understand the potential for re-development, enhancing the quality, economic vitality and sustainability of the study areas. The planning firm, MSP, submitted a proposal at \$11,000, and was the best proposal in terms of focus, quality, deliverables, as well as price. The schools and developer will contribute to the cost, so the township will be reimbursed for \$6,750 of the project.
- c. **Resolution No. 21-20: A Resolution Authorizing the Administrator to Enter into an Agreement with Copeland Roofing for a New Roof on the Government Center**
The township received 3 quotes and the lowest and best quote for roof replacement was \$39,987.00. We are also requesting \$4,000 for unknown sheathing repair costs at \$59.00 per sheet. For a total cost of \$43,987.00.
- d. **Resolution No. 21-21: A Resolution Authorizing the Administrator to Enter into an Agreement with Ron Estep Continuous Gutter, LLC. for New Gutters and Downspouts at the Government Center**
The township received 3 quotes for gutter and downspout replacement and the Service Director recommends Estep Continuous Gutter at a total cost of \$10,150. We are also requesting \$1,000 for incidental fascia replacement, for a total cost of \$11,150.00.
- e. **Resolution No. 21-22: A Resolution Adopting a Revised Investment Policy for Butler Township**
Accolade Investments completed the Investment Policy update for the township. The previous policy was last revised in 2007. The Policy addresses the objectives of the township, permissible under the Ohio Revised Code.
- f. **Resolution No. 21-23: A Resolution Authorizing the Administrator to Partner with Sedgwick to Participate in the Ohio Township Association Group Retro Rating Program for BWC Claims**
The cost for participation with Sedgwick in the Group Retro Program is \$4,265.00 and the targeted BWC refund is \$34,643.
- g. **Resolution No. 21-24: A Resolution Authorizing the Administrator to Pay Off the Fire Station Bonds through US Bank**
This bond payoff was recommended as part of the 2021 Budget. The total payoff amount to US Bank for the Fire Station Bonds is \$1,685,242.08. The Resolution includes the advance, transfer and appropriations increases that need to occur to process the payment.
- h. **Motion to Approve a New Liquor Permit Request for Highgate Hotels DBA Courtyard Marriot – Dayton**
The Police Chief has reviewed the request and does not request a hearing for the attached liquor permit ownership transfer.
- i. **Motion to Declare items in the Fire Department Surplus and Sell them on GovDeals**