



Butler Township Board of Trustees

Meeting Agenda

Tuesday, June 22, 2021

6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes:
 - a. Special Meeting Minutes of January 25, 2021 – Joint Meeting
 - b. Regular Meeting Minutes of May 25, 2021
4. Hearing of the Public
5. Administrator's Recommendations:
 - a. Resolution No. 21-27: A Resolution Authorizing Benefit Changes for Full-Time, Non-Union Shift Captains in the Fire Department
 - b. Resolution No. 21-28: A Resolution Authorizing the Fire Department to Increase Staffing from 18 to 19 Full-Time Positions
 - c. Resolution No. 21-29: A Resolution Amending Res. 18-18 Authorizing The Police Chief to Enter Into Agreements with Individual Businesses and Organizations for the Providing Uniformed Officers at Special Events
 - d. Resolution No. 21-30: A Resolution Finding it Necessary to Amend the Appropriations in the General Fund for Auditing Services for FY 2021
 - e. Motion to Approve Amended Resolution No. 21-25: A Resolution Establishing a Special Revenue Fund for Funds Received from the Federal Emergency Management Agency (FEMA) for Federal Disaster Relief from the 2019 Memorial Day Tornado
 - f. Motion to Declare the 2012 McCoy Miller Medic in the Fire Department Surplus and to be Sold at Fair Market Value
 - g. Motion to Declare Police Vehicles, Electronics, Lighting and Other Misc. Items Surplus and Sell on Gov Deals
6. Executive Session: A Motion to enter into Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.
7. Informal Business:

<ul style="list-style-type: none">• Police Chief• Fire Chief• Service Director	<ul style="list-style-type: none">• Fiscal Officer• Trustees• Township Administrator
--	--
8. Adjournment

Administrator's Report

June 22, 2021

- a. **Resolution No. 21-27: A Resolution Authorizing Benefit Changes for Full-Time, Non-Union Shift Captains in the Fire Department**
The Resolution outlines all of the proposed changes for leave benefits for Full-Time, hourly, non-union Captains. This includes 3 employees. Vacation leave accruals have been amended to allow for appropriate time off for 112-hour employees and 4 EDOs have been offered, similar to Union employees (6). An additional Wellness Day is also offered to be in line with most of the Union Contracts. This helps to provide some parity and fairness for full-time, non-union captains.
- b. **Resolution No. 21-28: A Resolution Authorizing the Fire Department to Increase Staffing from 18 to 19 Full-Time Positions**
We budgeted to allow for the possibility of hiring 2 new additional firefighter/paramedics this year. At this time, Chief Alig would like to move forward with 1 position, in order to help with staffing and continue to help retain employees in the Fire Department.
- c. **Resolution No. 21-29: A Resolution Amending Res. 18-18 Authorizing The Police Chief to Enter Into Agreements with Individual Businesses and Organizations for the Providing Uniformed Officers at Special Events**
This Resolution is being amended to take into account contractual increases. With this formula, the current rate is approximately \$75 per hour for uniformed officers. The former resolution passed in 2018 was \$66 per hour.
- d. **Resolution No. 21-30: A Resolution Finding it Necessary to Amend the Appropriations in the General Fund for Auditing Services for FY 2021**
The original appropriations were approved at \$13,000, current audit services exceed \$13,000, so I am estimating that the total could be anywhere from \$15,000 to \$18,000 at completion. I am requesting to increase the fund to \$18,000.
- e. **Amended Resolution No. 21-25: A Resolution Establishing a Special Revenue Fund for Funds Received from the Federal Emergency Management Agency (FEMA) for Federal Disaster Relief from the 2019 Memorial Day Tornado**
This resolution is being amended to include the correct Fund #2909 for the FEMA FUND to submit to Local Government Services for Approval. The original Resolution was approved on May 25, 2021.
- f. **Motion to Declare the 2012 McCoy Miller Medic in the Fire Department Surplus and Sell it on GovDeals**
This medic has been replaced and is no longer of use to the Fire Department. It has 125,503 miles. The medic will be sold or auctioned, in accordance with the ORC.
- g. **Motion to Declare Vehicles, Electronics, Lighting and Other Misc. Items Surplus and Sell on Gov Deals**
Please see the attached lists of items which include 4 retired Police vehicles, all with mileage in excess of 114,000 miles. Also included is lighting fixtures for the Government Center which were replaced this year. These items will all be auctioned on GovDeals