



Butler Township Board of Trustees

Meeting Agenda

Tuesday, August 24, 2021

6:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Police Officer Recognitions: Ceremonial Swear-In of Officers Hired or Promoted During the Pandemic
4. Approval of the Minutes: Regular Meeting Minutes of July 27, 2021
5. Hearing of the Public
6. Administrator's Recommendations:
 - a. Resolution No. 21-36: A Resolution Authorizing the Administrator to Contract with Software Solutions for Annual Technical Support for the Trash Department
 - b. Resolution No. 21-37: A Resolution Authorizing the Administrator to Certify to the Office of the Montgomery County Auditor, for Collection with Property Taxes, the Costs to Property Owners for Unpaid Solid Waste Collection and Disposal Services
 - c. Resolution No. 21-38: A Resolution to Accept the Material Terms of the One Ohio Subdivision Settlement Pursuant to the One Ohio Memorandum of Understanding and Consistent with the Terms of the July 21, 2021 National Opioid Settlement Agreement and to Approve and Ratify the Actions of the Township Administrator and Fire Chief
 - d. A Motion to Authorize a Change Order for the Miller Lane Feasibility Study in the Amount of \$3,250 for LJB to Prepare the OPWC Grant Applications
 - e. Resolution No. 21-39: A Resolution Authorizing the Township Administrator to Submit an Application to the Ohio Public Works Commission for Grants for Phase I of the Miller Lane Improvement Project
 - f. Resolution No. 21-40: A Resolution Authorizing the Police Chief to Purchase Portable Radios and Accessories for the Police Department
 - g. Resolution No. 21-41: A Resolution Authorizing the Administrator to Certify to the Office of the Montgomery County Auditor, for Collection with Property Taxes, Over Ten Annual Installments, Property-Specific, Direct Costs for the 2021 McSmith Court Concrete Repair Program
7. Informal Business:
 - Police Chief
 - Fire Chief
 - Service Director
 - Fiscal Officer
 - Trustees
 - Township Administrator
8. Adjournment

Administrator's Report

August 24, 2021

a. Resolution No. 21-36: A Resolution Authorizing the Administrator to Contract with Software Solutions for Annual Technical Support for the Trash Department

This Resolution establishes the annual technical support of up to \$4,300 per year. The invoice for 2021-2022 is \$4,100.47. This rate is in line with previous years, however an adjustment is needed to increase the appropriations for FY2021. The increase is in the amount of \$2,300.

b. Resolution No. 21-37: A Resolution Authorizing the Administrator to Certify to the Office of the Montgomery County Auditor, for Collection with Property Taxes, the Costs to Property Owners for Unpaid Solid Waste Collection and Disposal Services

The attached amounts are the current outstanding totals, however these property owners have until September 20, 2021 to make payment. The proposed assessments include outstanding balances, a \$100 administrative fee, and a 5% fee for the county for certifying and administering the assessments.

c. Resolution No. 21-38: A Resolution to Accept the Material Terms of the One Ohio Subdivision Settlement Pursuant to the One Ohio Memorandum of Understanding and Consistent with the Terms of the July 21, 2021 National Opioid Settlement Agreement and to Approve and Ratify the Actions of the Township Administrator and Fire Chief

This resolution formally approves the township's acceptance and participation in the Opioid Settlement Agreement, which was acknowledged by Chief Alig on August 12, 2021.

d. A Motion to Authorize a Change Order for the Miller Lane Feasibility Study in the Amount of \$3,250 for LJB to Prepare the OPWC Grant Applications

The Administrator is recommending that the township apply for grant funding through OPWC for the Miller Lane Improvement Project. The proposed change order is attached and the recommendation for funding opportunities is listed below in Resolution No. 21-39.

e. Resolution No. 21-39: A Resolution Authorizing the Township Administrator to Submit an Application to the Ohio Public Works Commission for Grants for Phase I of the Miller Lane Improvement Project

As part of the Feasibility Study that the township is working on with LJB, we have developed a scope and budget for Phase I of the Miller Lane Improvements, which are nearing \$4,000,000. The township has an opportunity to apply for OPWC grant funding to offset some of the costs of this project. The first application is for \$985,000 in OPWC SCIP funds in the form of a \$492,500 grant and \$492,500 loan that carries an interest rate of 0%. The second application is for \$600,000 in OPWC LTIP grant funds. The remaining local funds will be paid through the Harson TIF Fund. This resolution authorizes the Administrator to apply for these grants.

f. Resolution No. 21-40: A Resolution Authorizing the Police Chief to Purchase Portable Radios and Accessories for the Police Department

The Police Chief has requested a quote from Motorola Solutions for 3 new portable radios, equipment and 5 years of service for \$16,623.72, to purchase 3 new radios for the anticipated new hires in the Police Department.

g. Resolution No. 21-41: A Resolution Authorizing the Administrator to Certify to the Office of the Montgomery County Auditor, for Collection with Property Taxes, Over Ten Annual Installments, Property-Specific, Direct Costs for the 2021 McSmith Court Concrete Repair Program

The final assessments are broken down in 10 annual installments which total \$67,650.37 in concrete costs in addition to fees at \$3,382.52, which will be sent to the Montgomery County Auditor to be certified by October 1, 2021. The individual property assessments are attached.