

## WORKSHOP MINUTES, WEEK OF OCTOBER 12 2021

The Board of Trustees met on Tuesday, October 12, 2021, at the Butler Township Government Center, 3780 Little York Road, Dayton, Ohio, at 6:00 p.m. for a Workshop Session to transact the business of the township. Ken Betz, President called the meeting to order. All members were present.

### Call to Order

### Items of Business:

- a. **Resolution No. 21-46:** A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor was submitted.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-46, Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, with Missy Pruszynski, seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-46 was approved, 3-0.**

- b. **Resolution No. 21-47:** A Resolution Authorizing the Township Administrator to Enter Into an Agreement with Secure Cyber Defense for Cyber Security Initiatives for the Township was submitted. Administrator Erika Vogel noted that there were security initiatives proposed from SCD following their assessment that they did for the township in 2020. This is the first step in getting some of those proposed safeguards in place.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-47, Resolution Authorizing the Township Administrator to Enter Into an Agreement with Secure Cyber Defense for Cyber Security Initiatives for the Township, with Missy Pruszynski, seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-47 was approved, 3-0.**

- c. **Motion to Approve a Liquor Permit Ownership Transfer Request for Speedway, 6501 Miller Lane**

Township Administrator, Erika Vogel noted that Chief Porter recommends that a hearing not be requested, as there have been no issues associated with the business.

Mike Lang made a motion to approve a Liquor Permit Ownership Transfer Request for Speedway, 6501 Miller Lane, with Missy Pruszynski seconding and Ken Betz approving the motion.

Erika Vogel called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes. **Motion was approved, 3-0.**

- d. **Proclamation**

A request was submitted to Approve the Proclamation for the 2020 Distinguished Service Award Recipient, Candice Farst.

Mike Lang made a motion to Approve the Proclamation for the 2020 Distinguished Service Award Recipient, Candice Farst, as submitted, with Missy Pruszynski seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, Missy Pruszynski - Yes. **Motion was approved, 3-0.**

**Items of Discussion:**

**a. Miller Lane Feasibility Study & Benchwood Improvements**

- Reviewed Stakeholder Meeting Presentation and discussed the process
- Final Feasibility Study should be completed soon
- Reviewed Timeline of approval, design and construction
- Discussed the Benchwood Overpass Design and other entry way signage

**b. ODOT Stimulus Grant Opportunity**

- Discussed a one-time stimulus grant from ODOT for up to \$250,000 for a township road project
- Administrator recommended Meeker Creek Drive Pavement Repair/Overlay and Curb Ramps
- Estimated cost of the improvements and overlay is \$252,890

Mike Lang made a motion to apply for the ODOT Stimulus Grant for Meeker Creek Drive Improvements, with Missy Pruszynski seconding and Ken Betz approving the motion.

**c. Entry Way Signage**

- New signage is needed at Township Limits to incorporate the new logo and provide consistency across the township.
- A standard round logo sign was determined to be the preferred signage.
- The Administrator will look into providing new enhanced monument signs at key locations and potential digital signs at Cloverleaf and the Fire Station.

**d. Community Engagement & Communications Services**

- Discussed the need for Communications Services and strategies for the Township including the following:
  - Social Media Strategy
  - Digital Marketing
  - Public Relations
  - Research, Surveys and Data Collection

**Informal Business**

- a. Township Administrator, Erika Vogel reported that U-Haul has requested Information, pertaining to a rezoning at the former Roadway Inn site on Little York Rd.
- b. Township Administrator, Erika Vogel reported that she has met with the Yorkshire development group pertaining to a Final Development Plan for the final Section of Yorkshire Reserve.

**Adjournment**

Mike Lang a motion to adjourn the meeting at 7:20 pm.

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KEN BETZ  
PRESIDENT

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GREGORY A BRUSH  
FISCAL OFFICER