

## MINUTES, WEEK OF NOVEMBER 9, 2021

The Board of Trustees met on Tuesday, November 9, 2021, at the Butler Township Government Center, 3780 Little York Road, Dayton, Ohio, at 6:00 p.m. for a Workshop Session to transact the business of the township. Ken Betz, President called the meeting to order. All members were present.

### Call to Order

#### Items of Discussion:

##### **a. Annexations**

1. An annexation agreement proposal from the City of Vandalia was submitted to the board for discussion. The property is located at 8788 Peters Pike and consists of 5.487 AC. The board discussed that they are not in favor of an agreement for the subject parcel, without a cohesive look at the surrounding area.
2. A Petition for Annexation of 2.308 Acres from Butler Township to the City of Union was distributed. This involves the two residential parcels that were purchased for the Opus/Balboa development project, west of P&G. The board discussed the proposal and requested that a rejection resolution be submitted to the board for review and approval.
3. A Communication Proposal was submitted by Administrator, Erika Vogel, from ROK Consulting. The proposal was discussed by the board. While there is a need for further communications effort, there is an immediate need for discussion related to annexation and issues involving properties in the northwest are of the township. The proposal is \$6,000 for three months of consultant services.

Resolution #21-51: A Resolution Authorizing the Township Administrator to Enter into an Agreement with ROK Consulting for Strategic Communications, was submitted for consideration.

Mike Lang made a motion to approve Resolution #21-51, with Missy Pruszynski, seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes.

**Resolution #21-51 was approved, 3-0.**

##### **b. Waterline Extension Project Updates: PFAS Advisory Area**

Proposed Waterline Expansion and Preliminary Cost Estimates we provided for discussion. It was discussed that coordination of Expansion would take place with Montgomery County and the City of Dayton to explore phasing and funding of the project. The total cost for coverage of the entire area is approximately \$26 million dollars. The OEPA Principal Forgiveness Loan Program was discussed and the application deadline of January 31, 2022. It was also discussed that the Department of Development Infrastructure Grant may be possible for a future round of funding. Erika Vogel explained that the Small Communities Environmental Infrastructure Group also will consider projects and make funding recommendations.

##### **c. Stonequarry Sidewalks**

Erika Vogel discussed the Stonequarry Sidewalk plans and necessary requirements for drainage, driveway aprons and landscaping which were discussed with the property owners on the east end of the extension. The proposal to complete the plans and the easements for each of the properties is estimated at \$3,750 to \$5,700, to be completed by the end of the year, bidding can then take place and then construction in the spring. It was discussed that it will be good to see this project completed.

Resolution #21-52: A Resolution Authorizing the Township Administrator to Enter into an Agreement with Norton Engineering for the Stonequarry Road Sidewalk Project, was submitted.

Mike Lang made a motion to approve Resolution #21-52, with Missy Pruszynski, seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes.

**Resolution #21-52 was approved, 3-0.**

**d. IT Consultant Services**

Erika Vogel presented a proposal from Trustpar LLC for IT Consulting at a cost of \$2,400 monthly or \$125 per hour. The agreement can be discontinued at any time and will be a good transition for the township, to implement needed upgrades and improvements, in a strategic fashion. Trustpar works closely with Secure Cyber Defense and came highly recommended. Staff has had a couple meetings with Trustpar as well, to discuss the needs and the desires of the departments and develop a transition plan. It was discussed that Trustpar’s services will begin immediately and will replace the current services performed by Digital Cowboy.

Resolution #21-53: A Resolution Authorizing the Township Administrator to Enter into an Agreement with Trustpar, LLC for IT Consultant Services, was submitted.

Mike Lang made a motion to approve Resolution #21-53, with Missy Pruszynski, seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes.

**Resolution #21-53 was approved, 3-0.**

**e. Schedule Budget Workshop**

The Trustee’s Budget Workshop was scheduled for November 23, 2021 at 5:00 p.m. – prior to the board’s Regular Meeting. It was noted that the board could reconvene to the workshop after the regular meeting, if necessary.

**Executive Session:**

Missy Pruszynski made a motion to go into Executive Session at 6:40 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, licensee, or regulated individual, pursuant to ORC 121.22(G)(1), as submitted, with Ken Betz seconding and Mike Lang approving the motion. At roll call, the vote resulted as follows:

Ken Betz, yes  
Missy Pruszynski, yes  
Mike Lang, yes

Missy Pruszynski made a motion to exit Executive Session and to reconvene into Regular Session at 6:58 p.m., with Ken Betz seconding and Mike Lang approving the motion. At roll call, the vote resulted as follows:

Ken Betz, yes  
Missy Pruszynski, yes  
Mike Lang, yes

As a result in Executive Session, no action was taken.

**Adjournment**

Mike Lang a motion to adjourn the meeting at 6:59 p.m., with Missy Pruszynski seconding and Ken Betz approving the motion.

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KENNETH M. BETZ  
PRESIDENT

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GREGORY A BRUSH  
FISCAL OFFICER