



Butler Township Board of Trustees

Meeting Agenda

Tuesday, December 6, 2022

6:00 p.m.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of the Minutes:**

- a. Regular Meeting Minutes of November 1, 2022
- b. Budget Workshop Meeting Minutes of November 29, 2022

4. **Public Comments**

5. **Administrator's Recommendations:**

- a. Resolution No. 22-46: A Resolution Authorizing Transfers and Advances in the Police District, Fire District, and Road District Funds as Appropriated for FY2022
- b. Resolution No. 22-47: A Resolution Authorizing the Fire Department to Increase Full-Time Staffing from 19 to 20 Full-Time Positions
- c. Resolution No. 22-48: A Resolution Authorizing the Service Dept. Director to Purchase Materials from Gabion Supply for Necessary Repairs on Meeker Road
- d. Resolution No. 22-49: A Resolution Authorizing the Service Dept. Director to Enter into an Agreement with Reliable Construction Services for Fuel Pump Spill Bucket Replacements
- e. Resolution No. 22-50: A Resolution Authorizing the Execution of a Project Management and Financing agreement with the Montgomery County Transportation Improvement District (TID) for the Benchwood Station Improvement Project
- f. Resolution No. 22-51: A Resolution Authorizing the Butler Township Police Department to Make Arrests on Interstate Highways Pursuant to ORC Sections 4513.35 and 4513.39
- g. Motion to Approve the Liquor Permit Transfer Request and Waive a Hearing for 11419 North Dixie Drive – Spirit Tavern, LLC

6. **Informal Business:**

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| • Police – Chief Porter | • Fiscal Officer – Greg Brush |
| • Fire – Chief Alig | • Trustee – Bryson Jackson |
| • Service – Jeff Barnett | • Trustee – Mike Thein |
| • Administrator - Erika Vogel | • President – Missy Pruszynski |

7. **Executive Session:** Conference with legal counsel to discuss matters which are the subject of pending or imminent court action.

8. **Adjournment**

Administrator's Report

December 6, 2022

a. Resolution No. 22-46: A Resolution Authorizing Transfers and Advances in the Police District, Fire District, and Road District Funds as Appropriated for FY2022

The proposed transfers were approved as part of the township's annual budget, including \$650,000 to the Police District fund from Hotel/Motel and JED-Z tax revenue, \$75,000 to the Road District fund for general support services, and an advance from the Fire Levy fund to the Fire Department's Capital Reserve fund in the amount of \$250,000.

b. Resolution No. 22-47: A Resolution Authorizing the Fire Department to Increase Full-Time Staffing from 19 to 20 Full-Time Positions

The Fire Chief has recommended the fire department increase staffing to 20 full-time positions to help stabilize the staffing for the department and help to retain employees in the Fire Department. The position was presented as part of the budget review and staffing plan for the department in 2022 and 2023.

c. Resolution No. 22-48: A Resolution Authorizing the Service Dept. Director to Purchase Materials from Gabion Supply for Necessary Repairs on Meeker Road

Due to necessary road repairs and ditch maintenance, the Service Director is recommended that gabion baskets be installed to help support the roadways, until permanent repairs can be made. The lowest quote received was from GabionSupply.com for \$6,025.40.

d. Resolution No. 22-49: A Resolution Authorizing the Service Dept. Director to Enter into an Agreement with Reliable Construction Services for Fuel Pump Spill Bucket Replacements

The Service Director is recommending the replacement of two spill buckets, one for the gasoline tank and the other is for the diesel tank, to address necessary repairs, recommended by the EPA. The buckets are meant to hold any fuel that may overflow from tanks at the fill ports. These are set below ground level and are incased in concrete. The concrete will have to be removed and the new spill buckets will be installed. The total cost is \$5,483.95.

e. Resolution No. 22-50: A Resolution Authorizing the Execution of a Project Management and Financing agreement with the Montgomery County Transportation Improvement District (TID) for the Benchwood Station Improvement Project

The proposed agreement will close out the original Miller Lane Improvement Project Phase I agreement with Montgomery County Transportation Improvement District (TID) and approve the newly revised project, Benchwood Station Improvement project. The TID will oversee the contract for design and engineering for the Benchwood Station improvement Project per the attached proposal. It is anticipated that design will be completed in 2023 and construction will not begin until the first quarter of 2024.

f. Resolution No. 22-51: A Resolution Authorizing the Butler Township Police Department to Make Arrests on Interstate Highways Pursuant to ORC Sections 4513.35 and 4513.39

House Bill Number 206 was passed in September 2022, which amended Sections 4513.35 and 4513.39 of the Ohio Revised Code to permit a township police officer who serves a population between 5,000 and 50,000, to enforce traffic offenses on interstate highway, if authorized by the township's Board of Trustees.

g. Motion to Approve the Liquor Permit Transfer Request and Waive a Hearing for 11419 North Dixie Drive – Spirit Tavern, LLC

The Police Chief is recommending the Clerk sign off on the attached business name transfer request and waive the hearing.