WORKSHOP MINUTES, WEEK OF JANUARY 10, 2023

The Board of Trustees met on Tuesday, January 10, 2023, at the Butler Township Government Center, 3780 Little York Road, Dayton, Ohio, at 6:00 p.m. for a Workshop Session to transact the business of the township. Mike Thein, President called the meeting to order. All members were present.

Call to Order

Items of Business:

a. **Resolution #23-01** was submitted. Administrator, Erika Vogel explained that this resolution gives permission for the County Auditor to advance real estate and estate taxes for tax year 2022 to be collected in 2023.

There was no discussion on this agenda item.

Missy Pruszynski made a motion to approve Resolution #23-01, Resolution Granting Permission for the Montgomery County Auditor to Advance Real Estate and Estate Taxes for Tax Year 2022 to be collected in 2023, as submitted, with Bryson Jackson seconding and Mike Thein approving the motion.

Gregory Brush called the roll for a vote: Missy Pruszynski – Yes, Bryson Jackson – Yes, and Mike Thein – Yes. **Resolution #23-01 was approved, 3-0.**

A Motion to Approve Amended Resolution No. 22-52: A Resolution Approving the Temporary Appropriations, Revenue Budget, and Certificate of the Total Amount from all Sources Available for Expenditure and Balances for Butler Township During the Fiscal Year Ending December 31, 2023, was requested.

The Administrator explained the necessary amendments to Resolution No. 22-52.

Missy Pruszynski made a motion, as submitted, with Bryson Jackson seconding and Mike Thein approving the motion.

Gregory Brush called the roll for a vote: Missy Pruszynski – Yes, Bryson Jackson – Yes, and Mike Thein – Yes**. Motion was approved, 3-0.**

Items for Discussion:

a. **Jackson Road Speed Limit Reduction Request**

Chief John Porter explained that he has been working with the County Engineer's Office and ODOT regarding the requested speed limit reduction for Jackson Road. In October, speed studies were conducted by the Engineer's Office, at the request of the township. The studies performed, delivered a calculated speed of 40-42 miles per hour.

Chief explained that the study was done right after the roadway was opened and does not give a good depiction of the current conditions. The various components of the study and means of evaluating was discussed. Chief explained that the criteria can be very subjective, and he feels that a recommendation of 30 or 35 miles per hour is what he will be requesting. A resolution to request ODOT evaluate the speed limit will be submitted to the Trustees, based on the Chief's findings.

b. **Cemetery Increases for 2023**

Administrator, Erika Vogel, distributed the recommended fee increases for Polk Grove Cemetery. It was explained that the fees have not been increased since 2011 and the increase is necessary due to rising costs. The increase represents an approximate increase of 25% for graves and

for opening and closings. A discount is applied per grave when multiple graves are purchased and charges for non-residents are approximately 20% higher than residential rates.

Jeff Barnett explained that the increases are on the higher end for other local townships but are still much lower than other private cemeteries. He explained that he has discussed the proposed changes with other monument companies and funeral homes, and he feels comfortable with the response that he has received, in terms of the increases. He explained that the cemetery has a good reputation and is highly recommended by the associated businesses. He requested that the customers currently in the process of purchasing should be honored the current prices.

The trustees discussed the proposed increases and had no recommendations for modifications. It was explained that an effective date will be incorporated in the resolution so that it gives people time to purchase at the old rates, if needed.

c. **Zoning Permit Increases for 2023**

Administrator, Erika Vogel, explained that the Zoning Fees have not been increased since 2011 as well. She explained that Community Planner, Nathan Farmer, surveyed surrounding jurisdictions to compare the fees and determine what adjustments were necessary, based on the average identified. It was recommended that accessory permits are increased to $50 from $35, zoning compliance certificates increased to $75 from $35, variances and conditional uses are increased to $300 from $250, and rezonings are increased from $400 to $500. The requirement of a permit for fences and a $35 permit fee is also proposed. Construction permits for residential (currently $0.10)/SF) and commercial (currently $0.15/SF) are both proposed to be increased by $0.05 per square foot.

The trustees discussed the proposed increases and had no recommended changes. A resolution will be prepared for the next Trustee's meeting for the proposed increases.

Following items of discussion, Missy Pruszynski reported that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Bryson Jackson seconding and Mike Thein approving the motion.

Adjournment

Missy Pruszynski a motion to adjourn the meeting at 7:21 p.m., with Bryson Jackson seconding and Mike Thein approving the motion.

MIKE THEIN	GREGORY A BRUSH
PRESIDENT	FISCAL OFFICER