

## MINUTES, WEEK OF FEBRUARY 14, 2023

The Board of Trustees met on Tuesday, February 14, 2023, at the Butler Township Government Center, 3780 Little York Road, Dayton Ohio, at 6:00 p.m. for a Regular Session to transact the business of the township.

Bryson Jackson, Vice President called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF THE MINUTES**

The Minutes of January 24, 2023, Regular Session, were submitted for approval. Missy Pruszynski made a motion to approve the Minutes of January 24, 2023, as submitted, with Bryson Jackson seconding and approving the motion 2-0.

### **PUBLIC COMMENT:**

There were no comments from the public.

### **ADMINISTRATOR'S RECOMMENDATIONS**

#### **Resolution No. 23-06: A Resolution Authorizing the Fire Chief to Accept a FEMA Assistance to Firefighters Grant Award**

Administrator, Erika Vogel stated the Fire Department was successful at obtaining a grant in the amount of \$174,800 for Self-Contained Breathing Apparatus (SCBA) and Rapid Intervention Packs, to replace existing equipment that was purchased in 2010. The local match is 5% (\$8,323.81) and the grant covers 95% (up to \$166, 476.19).

No discussion was made on this agenda item.

Missy Pruszynski made a motion to approve Resolution #23-06, Resolution Authorizing the Fire Chief to Accept a FEMA Assistance to Firefighters Grant Award, as submitted, with Bryson Jackson seconding and approving the motion.

Fiscal Officer, Greg Brush called the roll for a vote: Missy Pruszynski – Yes, and Bryson Jackson - Yes. **Resolution #23-06 was approved, 2-0.**

#### **Resolution No. 23-07: A Resolution Authorizing the Administrator to Purchase Banner Brackets from Display Sales for the Veteran Banner Program on North Dixie Drive**

Administrator, Erika Vogel stated these brackets will be used to hang banners being purchased by members of the community to recognize family members who have served in the military. This is a joint project between Vandalia, Butler Township, and the Vandalia-Butler Chamber. The proposed quote for the necessary hardware and brackets is \$9,229.00 for 66 light poles in the township. The administrator is requesting up to \$10,000.00 to cover any necessary additional costs for the brackets or hardware.

Missy Pruszynski stated that she is very excited about the program and the opportunity to recognize our hometown heroes.

Bryson Jackson concurred with Missy Pruszynski. He then asked staff about where this would be located. Staff noted that it would be from Elva Court in Vandalia to Stop Eight Road. He also asked how the information for the program would be available to residents. Staff stated currently the information would be placed in newsletters and on township, city, and chamber websites. It was noted that the hope is to have sales begin in March.

Missy Pruszynski made a motion to approve Resolution #23-07, A Resolution Authorizing the Administrator to Purchase Banner Brackets from Display Sales for the Veteran Banner Program on North Dixie Drive, as submitted, with Bryson Jackson seconding and approving the motion.

Fiscal Officer, Greg Brush called the roll for a vote: Missy Pruszynski – Yes, and Bryson Jackson - Yes. **Resolution #23-07 was approved, 2-0.**

**Resolution No. 23-08: A Resolution Authorizing the Service Director to Purchase One (1) Lawn Mower from Deere & Company through Boone’s Power Equipment**

Administrator, Erika Vogel stated the Service Director planned to purchase one (1) new lawn mower for 2023, as part of the Capital Purchase Plan. The Service Director is recommending the purchase from Deere & Company, through Boone’s Power Equipment on State Contract in the amount of \$11,019.51.

No discussion was made on this agenda item.

Missy Pruszynski made a motion to approve Resolution #23-08, A Resolution Authorizing the Service Director to Purchase One (1) Lawn Mower from Deere & Company through Boone’s Power Equipment, as submitted, with Bryson Jackson seconding and approving the motion.

Fiscal Officer, Greg Brush called the roll for a vote: Missy Pruszynski – Yes, and Bryson Jackson - Yes. **Resolution #23-08 was approved, 2-0.**

**A Motion Appointing Two (2) Members of the Board of Trustees to the Volunteer Firefighters’ Dependents Fund**

A request was submitted to elect two (2) elected officials needed for the Volunteer Firefighters’ Dependents Fund. This board is administered by the Ohio Department of Commerce State Fire Marshal and provide benefits to surviving spouses or dependents of non-pay or part-pay Firefighters.

No discussion was made on this agenda item.

Missy Pruszynski made a motion appointing Bryson Jackson and herself again to the Volunteer Firefighters Dependents Fund, with Bryson Jackson seconding and approving the motion.

Fiscal Officer, Greg Brush called the roll for a vote: Missy Pruszynski – Yes, and Bryson Jackson - Yes. **Motion was approved, 2-0.**

**A Motion to Authorize Out of State Training for the Police Department**

A request was submitted from the Police Chief requesting approval to send Lt. Guthrie and Sgt. Carr to the Motorola Premier One Summited Conference in Orlando, FL. The total estimated costs for conference, airfare, lodging and food at the per diem rate is \$4,452.00. It was noted that the conference includes 3 full days of intensive training on MDTs and Records Management. Missy Pruszynski made a motion to Authorize Out of State Training for the Police Department, as submitted, with Bryson Jackson seconding and approving the motion.

Chief Porter noted that this is the same conference that was requested two (2) years ago. He stated that this will help with training on the new system that was put in place in December 2022.

Greg Brush, Fiscal Officer called the roll for a vote: Missy Pruszynski – Yes, Bryson Jackson – Yes. **Motion was approved, 2-0.**

**A Motion to Move the March Trustee Workshop to Tuesday, March 21, 2023**

A request was originally submitted to move the workshop meeting to 9 a.m. on March 14<sup>th</sup> for Youth in Government, instead of the normal 6 p.m. time. However, due to conflicts with school activities, Youth in Government is now scheduled for March 21, 2023, at 9 a.m.

No discussion was made on this agenda item.

Missy Pruszynski made a motion to move the March Trustee Workshop meeting to Tuesday, March 21, 2023, at 9 a.m. for Youth in Government, as submitted, with Bryson Jackson seconding and approving the motion.

Greg Brush, Fiscal Officer called the roll for a vote: Missy Pruszynski – Yes, Bryson Jackson – Yes. **Motion was approved, 2-0.**

**INFORMAL BUSINESS:**

Chief Porter reported the new police cruisers have been delivered and they are being equipped and stripped so they can be put in service for patrol.

Fire Chief had no further business to report.

Service Director reported that a snowplow is currently inoperable in the department. He noted that the part is on backorder for the next 15 months.

Township Administrator had no further business to report.

Fiscal Officer Greg Brush stated that he was happy to attend the Ohio Township Association Annual Conference in January, along with other staff and elected officials. He noted that it is a great time to get his continuing education credits.

Trustee, Missy Pruszynski gave recognition and appreciation to all the staff for their hard work lately.

Trustee, Bryson Jackson agreed with Trustee, Pruszynski on the performance of staff on recent events. He asked the Administrator to provide an update on the progress with signage, to the north, with the County. Administrator, Vogel indicated that County has indicated that they are working with the TID to develop a comprehensive signage plan. She stated that currently the signage in collaboration with Monroe Township on County Line Road has been affected at this time. Resident Julie Trick was present at the meeting and indicated that she has had seen some improvement.

Trustee, Bryson Jackson also requested an update on the water testing program. Administrator, Vogel noted the current contractor is finishing up the contract with another months' worth of work. She indicated that a meeting has been scheduled for April 13<sup>th</sup> to go over the entirety of the program with the public to discuss results. She stated that Ohio EPA will be releasing their new action levels by the end of February. Any information pertaining to the meeting will be sent out to the public via social media and all residents in the testing area will be notified by mail.

Trustee, Bryson Jackson lastly wanted to discuss if there were any interests from the board in hosting community block parties, or getting trustees more accessible to the community. Administrator, Vogel stated that she can consider ideas for this. Trustee Pruszynski noted that it can be a topic of discussion at a future workshop.

Missy Pruszynski noted that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Bryson Jackson seconding and approving the motion.

Bryson Jackson made a motion to adjourn the regular meeting at 6:23p.m.

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BRYSON JACKSON  
VICE PRESIDENT

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GREGORY A. BRUSH  
FISCAL OFFICER