

AGENDA

Butler Township Records Commission
Tuesday, April 27, 2021 at 5:45 p.m.

1. Call to Order
2. Minutes
 - a. February 24,2020
3. Old Business
 - a. None
4. New Business
 - a. Election of Officers
 - b. Approval of RC-3 schedules for Administration, Fire, Police and Service
5. Adjournment

Special Meeting Notice

April 09, 2021

To Whom It May Concern:

The Butler Township Records Committee has scheduled a records retention meeting for Tuesday, April 27, 2021 at 5:45 pm.

The board will meet to discuss and approve the RC3 disposal schedules and the RC 2 retention schedule for the Fire & EMS

The meeting will be held at the Butler Township Hall, 3780 Little York Rd, Dayton, Oh 45414.

Sincerely,

Erika Vogel
Township Administrator