

## MINUTES, WEEK OF MARCH 23, 2021

The Board of Trustees met on Tuesday, March 23, 2021, at the Butler Township Government Center, 3780 Little York Road, Dayton Ohio, at 6:00pm for a Regular Session to transact the business of the township.

Ken Betz, President called the meeting to order.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

The Minutes of February 23, 2021, Regular Session, were submitted for approval. Mike Lang made a motion to approve the Regular Session Minutes of February 23, 2021, as submitted, with Missy Pruszynski seconding and Ken Betz approving the motion.

The Minutes of March 9, 2021, Workshop Session, were submitted for approval. Mike Lang made a motion to approve the Workshop Session Minutes of March 9, 2021, as submitted, with Missy Pruszynski seconding and Ken Betz approving the motion.

### HEARING OF THE PUBLIC

There were no comments from the public at this time.

### ADMINISTRATOR'S RECOMMENDATIONS

**Resolution #21-13** was submitted. Administrator, Erika Vogel stated Community Green was asked to provide an updated quote for 2021 for mowing services. All Facilities and ROW mowing is paid through the Road Levy Fund #2041 (\$16,707.95), with the exception of Cloverleaf (\$6,371.22 – Singing Ridge TIF) and the Cemetery maintenance (\$4,315.83), as budgeted for 2021. The total contract shall not exceed \$27,395.00.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-13, Resolution Authorizing the Service Department Director to Enter into an Agreement with Community Green Landscape Group for Facility and ROW Landscaping Services, as submitted, with Missy Pruszynski seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-13 was approved, 3-0.**

**Resolution #21-14** was submitted. Administrator, Erika Vogel stated the clothing sets are currently the same price as last year, beating state bid, at \$2,698 per set. The Fire Chief is asking to approve seven sets at a price not to exceed \$19,100, under the \$25,000 budgeted amount for 2021.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-14, Resolution Authorizing the Fire Chief to Purchase Fire Protective Clothing from Phoenix Safety Outfitters, with Missy Pruszynski, seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-14 was approved, 3-0.**

**Resolution #21-15** was submitted. Administrator, Erika Vogel stated that the Permanent Appropriations for Fiscal Year 2021 is \$15,196,968.49 and the Revenue Budget is \$12,687,579.99. She noted there were no changes from the last amendments that were approved.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-15, Resolution Approving the Permanent Appropriations, Revenue Budget and Certificate of Estimated Resources Available for Expenditure for Butler Township During Fiscal Year Ending December 31, 2021, with Missy Pruszynski seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-15 was approved, 3-0.**

**Resolution #21-16** was submitted. Administrator, Erika Vogel stated that since the workshop, the township requested a proposal from Choice One Engineering for the Administration of the MS4, in order to compare costs. Soil and Water came in much lower; however Choice One can provide the inspection services for the township at \$140 per hour and Soil and Water would charge an additional \$7,000 annually, which would be paid even if there are no inspections needed. It was staff's recommendation to continue the agreement with Soil and Water at \$17,500 annually, per the resolution, and consult with Choice One for inspections, as needed, at a cost of \$140 per hour.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-16, Resolution Authorizing the Township Administrator to Enter into a Memorandum of Understanding with Montgomery County Soil and Water Conservation District for the Administration of it Small Municipal Separate Storm Sewer System General Perm (MS4), with Missy Pruszynski seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-16 was approved, 3-0.**

**Resolution #21-17** was submitted. Administrator, Erika Vogel stated that this resolution will give the Administrator the discretion to approve vacation leave buy-back for certain disciplinary matters, under limited circumstances, if it is in the financial interest of the township. The Personnel Policy did not address this situation, so the Administrator wanted to request formal approval.

No discussion was made on this agenda item.

Mike Lang made a motion to approve Resolution #21-17, Resolution Authorizing the Township Administrator the discretion to Approve Vacation Leave Buy-Back for Certain Disciplinary Actions, with Missy Pruszynski seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes, and Missy Pruszynski – Yes. **Resolution #21-17 was approved, 3-0.**

**Motion to Declare Items in the Fire Department Surplus and Sell them on GovDeals**  
Township Administrator, Erika Vogel stated that the attached list of items from the Fire Department include an air compressor, air filter station and cascade cylinders, which were replaced through the Assistance to Firefighter's Grant Award last year.

Mike Lang made a motion to declare the attach list of items in the Fire Department surplus and sell them on GovDeals, with Missy Pruszynski seconding and Ken Betz approving the motion.

Gregory Brush called the roll for a vote: Ken Betz – Yes, Mike Lang – Yes. **Motion was approved, 3-0.**

**Informal Business:**

Police Chief Porter had no further business to report.

Fire Chief Alig had no further business to report.

Service Director, Jeff Barnett updated the board on the accident that occurred on Kershner Road involving two employees. He stated that the semi driver was at fault

and he is working with their insurance company on evaluating repairs for both the backhoe and the new dump truck. He said he was thankful there were no injuries.

Fiscal Officer, Gregory Brush had no further business to report.

Trustee, Mike Lang had no further business to report.

Trustee, Ken Betz had no further business to report.

Trustee, Missy Pruszynski wanted to confirm the meeting for next week.

Township Administrator, Erika Vogel reported that she had proposals coming in for the board for the Dixie/Sudachi site plan study. She further indicated that the board does not need to hold a public hearing for an Ohio Police and Fire Pension employee to retire and be rehired by the township. She noted a resolution and employment agreement will be presented at the next meeting. She also made mention that they are still interviewing and accepting applications for the Code Enforcement Officer position.

Mike Lang reported that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Missy Pruszynski seconding and Ken Betz approving the motion.

Ken Betz made a motion to adjourn the regular meeting at 6:27p.m.

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KENNETH M. BETZ  
PRESIDENT

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GREGORY A. BRUSH  
FISCAL OFFICER