



Butler Township Board of Trustees
Revised Meeting Agenda
Tuesday, July 11, 2023
6:00 p.m.

- a. **Call to Order**
- b. **Pledge of Allegiance**
- c. **Approval of Minutes:**
 - a. Regular Meeting Minutes of May 23, 2023
 - b. Workshop Minutes of June 13, 2023
- d. **Public Comments:** Please come to the podium to speak and state your name and address for the record. Public comments will be limited to 3 minutes each.
- e. **Administrator's Recommendations:**
 - a. **Resolution No. 23-30:** A Resolution Authorizing the Township Administrator to Contract with Ohio Township Association Risk Management Authority (OTARMA) for the Purchase of Property and Commercial General Liability Insurance for the Township
 - b. **Resolution No. 23-31:** A Resolution Authorizing the Police Chief to Purchase Necessary Equipment for Two New Dodge Durango Police Vehicles from K.E. Rose
 - c. **Resolution No. 23-32:** A Resolution Authorizing the Police Chief to Purchase Replacement Ballistic Vests and Carriers from Survival Armor
 - d. **Resolution No. 23-33:** A Resolution Authorizing an Agreement with Bennett and Williams Environmental Consultants, Inc., for the Butler Township Water Quality Project Phase II and an Increase of Appropriations in the General Fund
- f. **Informal Business:**

• Police – Chief Porter	• Fiscal Officer – Greg Brush
• Fire – Chief Alig	• Trustee – Missy Pruszynski
• Service Director – Jeff Barnett	• Trustee – Bryson Jackson
• Administrator – Erika Vogel	• Trustee – Mike Thein
- g. **Finance:** A Motion to Approve the Financial Statements and Pay the Bills of the Township
- h. **Adjournment**

Administrator's Report

July 11, 2023

- a. **Resolution No. 23-30: A Resolution Authorizing the Township Administrator to Contract with Ohio Township Association Risk Management Authority (OTARMA) for the Purchase of Property and Commercial General Liability Insurance for the Township**
The proposed increase for property and general liability increase for the 2023-2024 policy premium is approximately 9%. The total premium is \$65,770 and is divided amongst all four departments. The increase is due to inflation, added staffing, and added vehicles. An analysis of the proposal can be found attached to the resolution.
- b. **Resolution No. 23-31: A Resolution Authorizing the Police Chief to Purchase Necessary Equipment for Two New Dodge Durango Police Vehicles from K.E. Rose**
The Police Chief is requesting to purchase vehicle equipment from KE Rose in the amount of \$27,604.50 per vehicle, plus \$1,000 for any price changes, as budgeted for FY2023. This equipment cost does not include cameras, MDTs, or striping. Total request is \$56,209.00 from the Police Fund.
- c. **Resolution No. 23-32: A Resolution Authorizing the Police Chief to Purchase Replacement Ballistic Vests and Carriers from Survival Armor**
The Police Chief is requesting \$3,319.35 from the Police Fund, as budgeted for FY2023, to replace ballistic vests and external carriers for three officers. The equipment is on a five-year replacement cycle and the Chief is expected to receive a 50% reimbursement through the Office of Justice for the purchase.
- d. **Resolution No. 23-33: A Resolution Authorizing an Agreement with Bennett and Williams Environmental Consultants, Inc., for the Butler Township Water Quality Project Phase II and an Increase of Appropriations in the General Fund**
The attached proposal will be a continuation of the Water Quality Project as Phase II, which will involve additional well sampling in the "Citizen Advisory Area", identified by the Ohio Department of Health and the Ohio EPA, as well as an opportunity for those that did not sign-up during Phase I in the "Recommended Sampling Area". The surveys will be collected, and the data will continue to be included in the program developed through Environmental Services Contract during Phase I. The additional testing would most likely begin in August, once we get the letters to the eligible residents. Additional sampling will be done in September/October. The entire project should take about 6 months, allowing for time to get the results back from the lab, so the final project will be completed sometime in December/January, and we will have a public meeting to discuss results. The total contract of \$190,867.50 is a not to exceed amount, based on our projection of total samples, reporting, communicating to residents, entering all the data, submitting the data to the township, and having a final public meeting.