

## WORKSHOP MINUTES – SEPTEMBER 12, 2023

The Board of Trustees met on Tuesday, September 12, 2023, at the Butler Township Government Center, 3780 Little York Road, Dayton, Ohio, at 6:00 p.m. for a Workshop Session to transact the business of the township. All the members were present.

### Call to Order

Mike Thein, President called the meeting to order at 6:02 p.m. Board President, Mike Thein stated that public comments will be welcomed at the end of the workshop agenda to allow the board to get through all agenda items.

### Items for Discussion:

#### **Benchwood Station Improvement Project Update – Crystal Corbin, Executive Director, Montgomery County Transportation Improvement District**

Crystal Corbin presented to the Trustees on the status of the Benchwood Station Improvement Project, specifically regarding the current stage of the project, which is engaging the right of way consultant to start the right of way acquisition process for 8 impacted parcels, near the round-a-bout and on Benchwood Road. She stated that the TID selected OR Colon as the consultant and a second consultant will perform the review appraisals. She explained that there are guidelines and form letters that must be used for the acquisition process and that the consultant is ODOT certified. She explained the details of the process that will take place in terms of acquisition and the rights of property owners, which they are fully made aware of.

She noted that the Trustees will need to approve an amendment to the original budget to begin these tasks, and she is recommending an amount not to exceed \$75,000, which will be requested at the next Trustee meeting.

In terms of the round-a-bout, she explained that they also hired an engineering consultant to provide a secondary review of the round-a-bout design. Mrs. Corbin went through the timeline of the project, noting the project will be bid in January for construction near the beginning of 2024, which is great timing for a project.

There was some additional discussion and questions surrounding the project and the acquisition process.

### Administrator's Recommendations:

#### **Resolution No. 23-40: A Resolution Authorizing the Service Director to Enter into an agreement with GT Contracting LLC for Crack Sealing Additional Township Roadways**

The Administrator explained that there was just under \$20,000 left in the road improvement budget and there are several more roads that could use crack sealing in 2023, to preserve the newer asphalt to make it last longer. Roads include Hanley Road, Aullwood Rd, Stoner Rd., Kepler Rd., Rockwell Dr., Ives Ct., Maxton Rd., York Plaza Ln., and York Center Dr., at a total cost of \$22,000. A portion of the cost (\$2,065) will be paid from the Harson TIF Fund for York Plaza Lane and York Center Drive, in the business district.

No discussion on this agenda item.

Trustee Missy Pruszynski made a motion to approve Resolution No. 23-40, A Resolution Authorizing the Service Director to Enter into an Agreement with GT Contracting LLC for Crack Sealing Additional Township Roadways. Trustee Bryson Jackson seconded the motion.

Fiscal Officer Greg Brush called the roll for a vote: Trustee Jackson – Yes, Trustee Pruszynski – Yes, Trustee Thein - Yes. **Resolution No. 23-40 was approved, 3-0.**

**Public Comments:** It was noted that public comments will be limited to 3 minutes each. Please come to the podium and state your name and address for the record.

### Informal Business:

Trustee Bryson Jackson noted that the primary election will be held in March in 2024, so the Trustees will have to consider putting Home Rule on the ballot in November or December this year. There was discussion about what Home Rule would allow the township to do, such as help with enforcement of property maintenance, and the potential to develop time, place, and manner restrictions for soliciting. It was also discussed that it does not increase taxes or regulate firearms or bonfires.

Trustee Missy Pruszynski noted that she spoke to someone regarding a portion of right of way that is located adjacent to their property on Claude Avenue. They asked if there is a way for the property owner to take control of that area. It was explained by the Administrator that it was probably a "paper street", it was platted but never developed, therefore it is just maintained by adjacent property owners. Trustee Pruszynski asked staff to look into it.

Trustee Mike Thein explained, after discussion with the County, that the plan to address the truck traffic situation and signage plan for the northern area and County Line Road, will be addressed, and that the City of Union is going to add the necessary signage. Trustee Thein also stated that he appreciates Bryson's coordination and discussion around the Home Rule issue. Trustee Thein also explained that he has talked with the Administrator about looking into the possibility of working with the property owner of Dodd's Monuments to discuss the potential of clearing out the woods on the property to deter panhandlers from trespassing on that property.

**Finance:**

Missy Pruszynski reported that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Trustee Bryson Jackson seconding and Mike Thein approving the motion.

**Adjournment**

Missy Pruszynski a motion to adjourn the meeting at 7:14 p.m., with Bryson Jackson seconding and Mike Thein approving the motion.

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MIKE THEIN  
PRESIDENT

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GREGORY A BRUSH  
FISCAL OFFICER