



Butler Township Board of Trustees
Meeting Agenda
Tuesday, February 27, 2024
6:00 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes:** Approval of Meeting Minutes of January 23, 2024, and the Workshop Meeting Minutes of February 13, 2024
4. **Presentations:** Auditor Karl Keith – Recognizing Angela Steck, Recipient of the 2023 Jesse Hanes Award
5. **Administrator’s Recommendations:**
 - a. Resolution No. 24-07: A Resolution Accepting the 2023 Annual Township Highway System Mileage Certification as Verified by the County Engineer’s Office
 - b. Resolution No. 24-08: A Resolution Authorizing the Police Chief to Purchase Replacement Ballistic Vests and Carriers From Survival Armor
 - c. Resolution No. 24-09: A Resolution Authorizing the Service Director to Enter into An Agreement with Sparks Electric for Lighting Upgrades at the Service Department
 - d. A Motion Authorizing the Police Department to Declare Four (4) Vehicles Surplus Property for Sale of Auction on GovDeals
6. **Informal Business:**
 - Police Chief – John Porter
 - Fire Chief – Dan Alig
 - Service Director – Jeff Barnett
 - Administrator – Erika Vogel
 - Fiscal Officer – Greg Brush
 - Trustee – Mike Thein
 - Trustee – Missy Pruszynski
 - Trustee – Bryson Jackson
7. **Finance:** A Motion to Approve the Financial Statements and Pay the Bills of the Township
8. **Executive Session:** A Motion to enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee(s).
9. **Adjournment**

Administrator's Report

February 27, 2024

- a. **Resolution No. 24-07: A Resolution Accepting the 2023 Annual Township Highway System Mileage Certification as Verified by the County Engineer's Office**
The County Engineer has verified the township is responsible for 47.113 lane miles for 2023. There was no change in township lane miles for 2023. The
- b. **Resolution No. 24-08: A Resolution Authorizing the Police Chief to Purchase Replacement Ballistic Vests and Carriers From Survival Armor**
The Police Chief has requested to purchase replacement ballistic vests and carriers, which are on a five-year replacement cycle, for four officers, and two additional vests are necessary to be purchased for two new officers at a total cost of \$7,039.26.
- c. **Resolution No. 24-09: A Resolution Authorizing the Service Director to Enter into An Agreement with Sparks Electric for Lighting Upgrades at the Service Department**
Sparks Electric (\$12,800), Andrew Casey Electric (\$19,370) and Garber Electric (\$21,287), submitted proposals to update lighting at the Service Department. The Service Dept. Director is recommending Sparks Electric as the lowest and best proposal to install new LED interior and exterior lighting at the facilities.
- d. **A Motion Authorizing the Police Department to Declare Four (4) Vehicles Surplus Property for Sale of Auction on GovDeals**
Car #1410, Car #6, Car #1706, and Car #3, all over 100,000 miles have been replaced by new vehicles and no longer are needed in the Police Department, due to age and condition.