

WORKSHOP MINUTES, WEEK OF APRIL 9, 2024

The Board of Trustees met on Tuesday, April 9, 2024, at the Butler Township Government Center, 3780 Little York Road, Dayton, Ohio, at 6:00 p.m. for a Workshop Session to transact the business of the township.

Trustee Jackson, President called the meeting to order.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

OATH OF OFFICE – Greg Brush took his Oath of Office. He was re-elected in November 2023, for another four-year term, which runs from April 1, 2024, to March 31, 2028. Trustee Jackson presided over the ceremony.

ADMINISTRATOR’S UPDATES & RECOMMENDATIONS

- a. **Motion to Authorize the Fire Chief to Purchase Link Layer Software from Motorola Solutions (\$5,000) and Programming from P&R Communications (\$7,000) in Connection with the Recent MARCS Grant Award Funds Accepted on January 23, 2024**

Administrator Vogel explained that the grant award was previously approved to be used for new radios, however the proposed use is a better use of the funds. Chief Alig explained that it was determined that the grant can be used for the software upgrade required on all MARCS radio systems by July 1, 2025

Trustee Thein made a motion to Authorize the Chief to Purchase Link Layer Software from Motorola Solutions (\$5,000) and Programming from P&R Communications (\$7,000) in Connection with the Recent MARCS Grant Award Funds Accepted January 23, 2024, with Trustee Pruszynski seconding and Trustee Jackson approving the motion.

Fiscal Officer Brush called the roll for a vote: Trustee Thein – Yes, Trustee Pruszynski – Yes, and Trustee Jackson - Yes. **Motion was approved, 3-0.**

- b. **Recap of 2024 Total Solar Eclipse Operations**

Police Chief John Porter went through the township’s preparations and emergency operations plan for the Solar Eclipse. Fortunately, there were no incidents during the day, however the township was prepared in the event there was. He explained that the event was a good opportunity to make sure that we had everything we needed to set up the township’s emergency operations center (EOC) and now we are prepared in case we must open the EOC again. Because the departments were not taxed with calls, it was an opportunity for team building and bonding between departments, with staff from all shifts together for lunch and experiencing the total solar eclipse.

c. Asphalt Overlay Program, Concrete Repair, and Crack Sealing for 2024

Administrator Vogel distributed a list of proposed asphalt and crack sealing for 2024. Along with Stillwater Woods plat, it was noted that there were an additional six (6) roadways added to the asphalt list, for a total estimate of \$489,843. In terms of crack sealing, there are twenty-two (22) roadways on the list for a total of \$68,300. It was discussed that the original budget included \$265,000 for asphalt overlay and \$30,000 for crack sealing. With appropriation of an additional \$250,000 in ARPA funds, it is the intent to almost double both programs, for 2024. Service Director Jeff Barnett explained that the added funding will put the department in a really good position in terms of the road program.

There was discussion regarding the removal of York Commons Blvd. for 2024, due to the Benchwood Station Improvement project. There was an overall sentiment to try and get that roadway paved, if possible, in 2024, whether it be through the TID contract or the asphalt program. Administrator, Erika Vogel, said that they would investigate the idea of getting it done as an addition to the Benchwood project, so that the contractor could control and coordinate when the work is completed.

It was asked if the township was still following the 2022 paving analysis program and the Service Director stated yes, except for areas that need concrete repair. It was also noted that it is more manageable and cost-effective to do roadways in one general area, so that the contractor does not move around a lot, however that is not always able to be accomplished. Depending on the bids that we get back, we will determine how many of the extra roadways are completed for 2024.

The consensus was to move forward with the paving, concrete, and crack sealing programs as proposed and bid out those projects.

d. Fire Department Budget Projections

Administrator Vogel presented the budget projections for the next 10 years in the Fire Department. She explained that the township should be looking to place a replacement levy on the ballot before 2026, to maintain services, operations, and planned capital needs. There was additional discussion regarding the timing of a replacement levy, the need to put Home Rule on the ballot for consideration again, and the recent school levy attempts.

Trustee Bryson Jackson indicated that he is more inclined to move forward with the Home Rule issue at this time. Trustee Thein noted that he did not feel like he was ready to put a fire levy on the ballot this November and he feels home rule will be beneficial to the residents. Trustee Pruszyński

concurring with Trustee Thein. It was determined that the Administrator will work on the timeline and communications plan for the Trustees to consider putting Limited Home Rule on the ballot in November.

e. **Motion to Re-Schedule the Comprehensive Plan Workshop for Tuesday, April 23 at 4:00 p.m.**

Trustee Thein made a motion to re-schedule the Comprehensive Plan Workshop for Tuesday, April 23, 2024 at 4:00 p.m., with Trustee Pruszynski seconding and Trustee Jackson approving the motion.

Trustee Thein noted that he would be available via zoom for the workshop.

Fiscal Officer Brush called the roll for a vote: Trustee Thein – Yes, Trustee Pruszynski – Yes, and Trustee Jackson - Yes. **Motion was approved, 3-0.**

PUBLIC COMMENTS

Trustee Jackson noted if anyone wanted to address the board was asked to come to the podium to speak and state their name and address. There were no comments from the public.

FINANCE

Trustee Thein reported that the trustees have reviewed the financial statements and made a motion for approval to pay the bills of the township, as submitted, with Trustee Pruszynski seconding and Trustee Jackson approving the motion.

ADJOURNMENT

Trustee Jackson made a motion to adjourn the meeting at 7:12 p.m.

BRYSON JACKSON
PRESIDENT

GREGORY A BRUSH
FISCAL OFFICER