



Butler Township Board of Trustees
Meeting Agenda
Thursday June 6, 2024
6:00 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes:** Public Hearing Minutes of June 20, 2023, and Regular Meeting Minutes of May 28, 2024
4. **Public Comments:** Public comments are limited to 3 minutes each. You must come to the podium to speak and state your name and address for the record.
5. **Administrator's Recommendations:**
 - a. Resolution No. 24-22: A Resolution Accepting Bids and Awarding the 2024 Concrete Repair and Asphalt Pavement Contract to R.A. Miller Construction
 - b. Resolution No. 24-23: A Resolution Authorizing Expenditure from the American Rescue Plan Act Fund for Asphalt Overlay Improvements to Township Roadways
 - c. Resolution No. 24-24: A Resolution Authorizing the Police Chief to Enter into an Agreement with K.E. Rose for Installation of the new Motorola In-Car Camera Systems
 - d. Resolution No. 24-25: A Resolution Authorizing the Township Administrator to Re-Enroll in the Ohio Worker's Group Retro Rating Program through the Ohio Township Association Retro Group
 - e. Resolution No. 24-26: A Resolution to Provide for Cooperation Between and Among the Boards of County Commissioners, City and Village Councils, and Township Trustees within the Miami Valley Region of Southwestern Ohio in the Maintenance and Operation of a Regional Planning Commission
 - f. A Motion Authorizing the Service Department to Dispose of 29 Carts Abandoned by Sam's Club, per the Authorization Letter
6. **Informal Business:**

• Police Chief – John Porter	• Fiscal Officer – Greg Brush
• Fire Chief – Dan Alig	• Trustee – Mike Thein
• Service Director – Jeff Barnett	• Trustee – Missy Pruszynski
• Administrator – Erika Vogel	• Trustee – Bryson Jackson
7. **Finance:** A Motion to Approve the Financial Statements and Pay the Bills of the Township
8. **Adjournment**

Administrator's Report

June 6, 2024

a. Resolution No. 24-22: A Resolution Accepting Bids and Awarding the 2024 Concrete Repair and Asphalt Pavement Contract to R.A. Miller Construction

On May 16 the township opened bids for the 2024 Asphalt Pavement and Concrete Repair. The lowest base bid was R.A. Miller Construction. This project includes concrete sidewalk, apron and curb repair for the Stillwater Woods plat as advertised and discussed at the public hearing on June 20, 2023.

Base Bid: Stillwater Woods Concrete & Asphalt - \$762,928.40

Alternate Bid: Additional Roadways - \$198,571.08

Total Bid: \$961,499.48

Estimate: \$1,253,453.50

Assessment Portion (Concrete Repair): \$487,173.33 – *General Fund #1000*

Township Portion (Concrete Repair): \$41,496.00 – *General Fund #1000*

Asphalt Overlay Total: \$432,830.15 – ARPA Fund #2273 (\$250,000), Road District Fund #2141 (\$132,500.00), Gasoline Tax Fund #2021 (Remainder \$50,330.15 - up to \$64,200)

b. Resolution No. 24-23: A Resolution Authorizing Expenditure from the American Rescue Plan Act Fund for Asphalt Overlay Improvements to Township Roadways

This resolution approves the ARPA Fund expenditure for roadway asphalt improvements at a total amount of \$250,000 of the asphalt overlay budget, as budgeted in 2024, and described above.

c. Resolution No. 24-24: A Resolution Authorizing the Police Chief to Enter into an Agreement with K.E. Rose for Installation of the new Motorola In-Car Camera Systems

This request includes the retrofit and installation of the new mobile camera systems in all marked vehicles, as well as the retrofit and installation of a license plate reader in the new K9 vehicle. The total costs are \$12,615.00, as appropriated from the Police Fund for 2024.

d. Resolution No. 24-25: A Resolution Authorizing the Township Administrator to Re-Enroll in the Ohio Worker's Group Retro Rating Program through the Ohio Township Association Retro Group

The target refund for the Group Retro Program for worker's compensation claims is \$43,574 and the total premium for Group Retro is \$4,940. This resolution authorizes the re-enrollment in the Group Retro program.

e. Resolution No. 24-26: A Resolution to Provide for Cooperation Between and Among the Boards of County Commissioners, City and Village Councils, and Township Trustees within the Miami Valley Region of Southwestern Ohio in the Maintenance and Operation of a Regional Planning Commission

This resolution authorizes our membership for MVRPC as previously discussed. Please note that the attached invoice has been prorated to reflect a start date of July 1 (\$2,199.30). The standard annual dues amount for our jurisdiction is \$4,376.74 for a full year. As it states in the Bylaws, "Each participating unit of local government shall be entitled to appoint one member to the Board of Directors, who shall be an elected official of the appointing body at the time of this appointment."

f. A Motion Authorizing the Service Department to Dispose of 29 Carts Abandoned by Sam's Club, per the Authorization Letter

Chief Porter is requesting authorization to allow the Service Department to dispose and sell 29 shopping carts from the Sam's Club facility, which have been abandoned. The disposal is authorized by the attached letter.